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APPENDIX 1**Laurie Glanfield, Director General, SES Level 7**

In the year 2005–06, the Director General led legislative, organisational, technological and cultural change to improve the operation of justice services in NSW, make services more accessible and better achieve the needs of clients.

According to the National Productivity Commission's Report on Government Services 2006, NSW has the best-performing court system in the country. The performance of the NSW Local Courts was outstanding, ranking first in the time taken to deal with criminal matters.

The flagship project is the Parramatta Justice Precinct (PJP), currently six months ahead of schedule and within budget (\$330 million). The PJP will provide a new justice infrastructure for western Sydney featuring three key buildings: the Justice Precinct Offices, the Western Sydney Trial Court complex and the NSW Children's Court.

The Justice Precinct Office's building, a 21,000 square metre administrative centre for the AGD, will be the first NSW government office building with a five-star rating for both the Australian Building Greenhouse Rating (ABGR) and Green Star Ratings. The Precinct's design and state-of-the-art technology will become the standard by which other courts are measured. The AGD is scheduled to relocate to the PJP in late 2007.

Courts 2010 is a strategy to modernise courts. The key theme of Courts 2010 is 'People and Performance First', and the program's objectives reflect the Department's desire to better respond to the needs of clients.

The development of eServices continued under CourtLink, an integrated multi-jurisdictional court administration system supporting the Supreme, District, Local, Coroner's and Children's Courts and the NSW Sheriff's Office. Ultimately, CourtLink will provide online access to improve services to clients

and increase efficiency. Most of the CourtLink system will be fully operational by the end of 2007. The following was completed in 2005–06:

Online Filing in the Supreme Court, enabling legal firms to file documents and pay filing fees electronically.

Online Court within the Supreme Court, enabling judicial officers and clients to participate in directions hearings online, thereby reducing the number of attendances at court and transport costs of prisoners.

Cost Assessment functions in the Supreme Court which manage applications for assessment of legal costs.

Upgraded facilities

Investment in video-conferencing for vulnerable witnesses is being rolled out across the State. This includes the upgrade and expansion of Remote Witness facilities in the Downing Centre and John Maddison Tower, and forms an integral part of the new Children's Court at the new PJP.

These new facilities are designed to eliminate the possibility of victims and their accused inadvertently coming face to face, and to reduce emotional trauma for victims and witnesses of crime, particularly children. In using the latest digital and audio technology, the courts have greater flexibility in scheduling cases as evidence and testimony can now be given either locally or from a remote location.

New Legislation

The Civil Procedure Act 2005 and the *Uniform Civil Procedure Rules, July 2005*, rationalise and simplify civil court rules, and establish common procedures for the Supreme, District and Local Courts.

The Law Enforcement Legislation Amendment (Public Safety) Act 2005 provides for a range of law enforcement and other measures to deal with large-scale public disorder.

The Terrorism (Police Powers) Amendment (Preventative Detention) Act 2005 provides for

APPENDIX 1 (CONTINUED)

detention of persons for up to 14 days terrorist acts or preserve evidence following a terrorist act.

The Crimes (Serious Sex Offenders) Act 2006 provides for the extended supervision and continuing detention of serious sex offenders to ensure the safety and protection of the community.

The Jury Amendment (Verdicts) Act 2006 allows for majority verdicts in criminal proceedings in some circumstances where juries cannot agree on a verdict.

Governance

Established a new Executive Committee with broader representation, a new charter and new monthly reporting including a Scorecard (with detailed performance measures for financials, people, operations and customers and the community) and dashboard graphs for each measure.

Established a new Audit Committee with two independent members, chaired by the Public Trustee, to operate under a best practice charter.

People

Average 2.4 days training per officer in 2005–06 with nearly 70 per cent undertaking at least 2 days training – up 50 per cent on the previous year with a 3-day target per employee for 2006–07.

Recruitment time reduced from 135 days to 50 days during 2005–06.

Sick leave reduced by 10 per cent to 9.3 days for 2005–06.

Introduced new staff to manage Occupational Health and Safety with the Worker's Compensation Premium reduced by \$700k for 2006–07 (\$4.3m in 2005–06).

Credit cards

The Director General ensured that the use of corporate credit cards complied with Treasurer's directions, in particular acquittance of expenses

within 30 days of statement and review of usage by senior management.

APPENDIX 1A**Ian Knight, Crown Solicitor, SES Level 6**

The Crown Solicitor is responsible for the legal work performed in the Crown Solicitor's Office (CSO) and heads the Government Law Practice Group.

In the past five years the CSO has increased revenue by 64 per cent (12.8 per cent growth in the past 12 months). Fee increases over that period have been limited to the CPI.

Over the same period staff numbers have increased by only 40 per cent to 302 to support the business growth.

Personally prepared or supervised numerous legal advisings, including: production of documents relating to the Cross City Tunnel, the Lane Cove Tunnel and Snowy Hydro Ltd; security of court premises; registration of political parties and electoral material; the James Hardie funding Agreement; and access to Sydney's sewerage system and to water storage in the Snowy Hydro scheme.

Advice in relation to legislative proposals including the *Crimes (Serious Sex Offenders) Act 2006* by which serious sex offenders can be made subject of extended supervision or detention orders after their sentences have expired and representation in *AG v Gallagher*, the first application under that legislation.

The CSO has formulated and overseen the draft of a uniform legislative scheme for national regulation of the electricity and gas sectors.

Assisted the Coroner in Inquests into the deaths of Arron Light, Dianne Brimble and newsman Brian Peters in East Timor in 1975.

APPENDIX 1B**Ken Gabb, Protective Commissioner and Public Guardian, SES Level 5**

APPENDIX 1B (CONTINUED)

The OPC undertook an extensive restructure of its service delivery areas. The new structure is in line with international best practice.

The new structure covers liaison with clients and client families, the planning and co-ordination of management, the development and management of client budgets, client asset management and the management of client income-supported payments. A new system for the more efficient payment of client expenses will also be introduced.

Information technology systems have been enhanced within both the OPC and OPG in 2005-06. Within the OPC, they are assisting staff members improve client service as well as helping better measure performance against benchmarks.

Within the OPG, a new client database system was launched in November 2005 to ensure that its decision-making processes are accessible, fair and transparent, and in the best interests of clients. As well as including decision-making plans and the recording of decisions, it provides automatic generation of letters and reports to clients and associated parties.

Starting from January 1, 2006 additional products were available to clients through the superannuation and allocated pension products made possible by changes to the Australian superannuation and taxation laws. The OPC's investment funds provided good returns for 2005-06 enabling \$2.5 million in investment fees to be returned to clients.

APPENDIX 1C**Steve Mark, Legal Services Commissioner,
SES Level 5**

The Office of the Legal Services Commissioner (OLSC) is a co-regulator with The Law Society and Bar Association; it is an independent complaints handling body that was established in 1994.

The new *Legal Profession Act 2004*, which contains a considerable expansion of OLSC powers, commenced in October 2005. These expanded

powers include the power to search premises and seize documents; power to immediately suspend practising certificates; authority to deal with cross-jurisdictional complaints including complaints from other States and Territories), subject to certain protocols; and power to audit all law firms (in addition to Incorporated Legal Practices) for compliance with the Act, the Regulations and the Rules.

These new powers had to be reflected in written material and procedures. Achieved ISO 9001 accreditation. The result has been a much more efficient office and less organisational stress for staff.

In the lead up to the commencement of the LPA 2004, we implemented intensive training with staff to facilitate familiarity with the new legislation.

The Incorporated Legal Practice unit has completed its first full year overseeing the regulation of incorporated legal practices and ensuring they are fully compliant with the LPA 2004. The OLSC approach in developing ten areas to be addressed to demonstrate compliance with "appropriate management systems", and an interactive self-assessment process, has been a great success. Over 60 per cent of incorporated legal practices have reported improvements to their management systems, practices and "bottom line" as a result of new processes.

APPENDIX 2**New and amended Acts passed in 2005-06**

1. *Civil Liability Amendment Act 2006*
2. *Civil Liability Amendment (Offender Damages Trust Fund) Act 2005*
3. *Confiscation of Proceeds of Crime Amendment Act 2005*
4. *Courts Legislation Amendment Act 2006*
5. *Courts Legislation Further Amendment Act 2006*:
6. *Crimes and Courts Legislation Amendment Act 2005*
7. *Crimes Amendment (Animal Cruelty) Act 2005*
8. *Crimes Amendment (Organised Car and Boat Theft) Act 2006*

APPENDIX 2 (CONTINUED)

9. *Crimes Amendment (Road Accidents) (Brendan's Law) Act 2005*
10. *Crimes (Serious Sex Offenders) Act 2006*
11. *Crimes (Sentencing Procedure) Amendment Act 2006*
12. *Criminal Procedure Amendment (Prosecutions) Act 2005*
13. *Criminal Procedure Amendment (Sexual Offence Case Management) Act 2005*
14. *Defamation Act 2005*
15. *Drug Misuse and Trafficking Amendment Act 2006*
16. *Drug Misuse and Trafficking Amendment (Hydroponic Cultivation) Act 2006*
17. *Fines Amendment (Payment of Victim Compensation Levies) Act 2006*
18. *Greek Orthodox Archdiocese of Australia Consolidated Trust Amendment (Duties) Act 2006*
19. *Industrial Relations Amendment Act 2005*
20. *James Hardie Civil Liability Act 2005*
21. *James Hardie (Civil Penalty Compensation Release) Act 2005*
22. *James Hardie Former Subsidiaries (Winding Up and Administration) Act 2005*
23. *Judicial Officers Amendment Act 2006*
24. *Jury Amendment (Verdicts) Act 2006*
25. *Law Enforcement Legislation Amendment (Public Safety) Act 2005*
26. *Legal Profession Amendment Act 2006*
27. *Mental Health (Criminal Procedure) Amendment Act 2005*
28. *Royal Blind Society (Merger) Act 2005*
29. *Sporting Venues (Offenders Banning Orders) Act 2005*
30. *Standard Time Amendment (Daylight Saving) Act 2005*
31. *Summary Offences Amendment (Display of Spray Paint Cans) Act 2006*
32. *Terrorism (Police Powers) Amendment (Preventative Detention) Act 2005*

APPENDIX 3

Acts Administered By Attorney General

- Administration (Validating) Act 1900*
- Administrative Decisions Tribunal Act 1997*
- Anglican Church of Australia (Bodies Corporate) Act 1938*
- Animals Act 1977*
- Anti-Discrimination Act 1977 (except part, Premier)*
- Antiochian Orthodox Church Property Trust Act 1993*
- Application of Laws (Coastal Sea) Act 1980*
- Australian Mutual Provident Society Act 1988*
- Australian Mutual Provident Society (Demutualisation and Reconstruction) Act 1997*
- Bail Act 1978*
- Benevolent Society (Reconstitution) Act 1998*
- Births, Deaths and Marriages Registration Act 1995*
- Burns Philp Trustee Company Limited Act 1990*
- Charitable Trusts Act 1993*
- Child Protection (Offenders Prohibition Orders) Act 2004 (jointly with the Minister for Police)*
- Children (Criminal Proceedings) Act 1987*
- Children (Protection and Parental Responsibility) Act 1997*
- Children's Court Act 1987*
- Choice of Law (Limitation Periods) Act 1993*
- Churches of Christ in New South Wales Incorporation Act 1947*
- Churches of Christ, Scientist, Incorporation Act 1962*
- Civil Liability Act 2002*
- Civil Procedure Act 2005*
- Classification (Publications, Films and Computer Games) Enforcement Act 1995*
- Commercial Arbitration Act 1984*
- Common Carriers Act 1902*
- Commonwealth Bank (Interpretation) Act 1953*
- Commonwealth Places (Administration of Laws) Act 1970*
- Commonwealth Powers (De Facto Relationships) Act 2003*
- Commonwealth Powers (Family Law—Children) Act 1986*

APPENDIX 3 (CONTINUED)

Community Justice Centres Act 1983
Community Protection Act 1994
Companies (Acquisition of Shares) (Application of Laws) Act 1981
Companies (Acquisition of Shares) (New South Wales) Code
Companies (Administration) Act 1981
Companies and Securities (Interpretation and Miscellaneous Provisions) (Application of Laws) Act 1981
Companies and Securities (Interpretation and Miscellaneous Provisions) (New South Wales) Code
Companies (Application of Laws) Act 1981
Companies (New South Wales) Code
Compensation Court Repeal Act 2002
Compensation to Relatives Act 1897
Confiscation of Proceeds of Crime Act 1989
Constitutional Powers (Coastal Waters) Act 1979
Co-operative Schemes (Administrative Actions) Act 2001
Coptic Orthodox Church (NSW) Property Trust Act 1990
Coroners Act 1980
Corporations (Administrative Actions) Act 2001
Corporations (Ancillary Provisions) Act 2001
Corporations (Commonwealth Powers) Act 2001
Corporations (New South Wales) Act 1990
Costs in Criminal Cases Act 1967
Council of Law Reporting Act 1969
Court Security Act 2005
Crimes Act 1900
Crimes at Sea Act 1998
Crimes (Forensic Procedures) Act 2000
Crimes (Local Courts Appeal and Review) Act 2001
Crimes Prevention Act 1916
Crimes (Sentencing Procedure) Act 1999
Criminal Appeal Act 1912
Criminal Procedure Act 1986
Criminal Records Act 1991
Crown Advocate Act 1979
Crown Proceedings Act 1988
Crown Prosecutors Act 1986
Damage by Aircraft Act 1952
Defamation Act 1974
Defamation Act 2005
Director of Public Prosecutions Act 1986
Discharged Servicemen's Badges Act 1964
District Court Act 1973
Domicile Act 1979 No
Dormant Funds Act 1942
Drug Court Act 1998
Drug Misuse and Trafficking Act 1985
Dust Diseases Tribunal Act 1989
Electronic Transactions Act 2000
Employees Liability Act 1991
Evidence Act 1995
Evidence (Audio and Audio Visual Links) Act 1998
Evidence (Children) Act 1997
Evidence (Consequential and Other Provisions) Act 1995
Evidence on Commission Act 1995
Factors (Mercantile Agents) Act 1923
Family Provision Act 1982
Federal Courts (State Jurisdiction) Act 1999
Felons (Civil Proceedings) Act 1981
Financial Transaction Reports Act 1992
Fines Act 1996
Foreign Judgments Act 1973
Forfeiture Act 1995
Frustrated Contracts Act 1978
Futures Industry (Application of Laws) Act 1986
Futures Industry (New South Wales) Code
Greek Orthodox Archdiocese of Australia Consolidated Trust Act 1994
Habitual Criminals Act 1957
Holy Apostolic Catholic Assyrian Church of the East Property Trust Act 1992
Imperial Acts Application Act 1969
Inclosed Lands Protection Act 1901
Industrial Relations Act 1996
Inebriates Act 1912
Infants' Custody and Settlements Act 1899
Inheritance Act of 1901
Insurance Act 1902
Insurance (Application of Laws) Act 1986

APPENDIX 3 (CONTINUED)

James Hardie (Civil Liability) Act 2005
James Hardie (Civil Penalty Compensation Release) Act 2005
James Hardie Former Subsidiaries (Special Provisions) Act 2005
James Hardie Former Subsidiaries (Winding up and Administration) Act 2005
Judges' Pensions Act 1953
Judicial Office (Papua New Guinea) Act 1979
Judicial Officers Act 1986
Jurisdiction of Courts (Cross-vesting) Act 1987
Jurisdiction of Courts (Foreign Land) Act 1989
Jury Act 1977
Justices of the Peace Act 2002
Land and Environment Court Act 1979
Law and Justice Foundation Act 2000
Law Courts Limited Act 1977
Law Enforcement (Powers and Responsibilities) Act 2002
Law Reform Commission Act 1967
Law Reform (Law and Equity) Act 1972
Law Reform (Marital Consortium) Act 1984
Law Reform (Miscellaneous Provisions) Act 1944
Law Reform (Miscellaneous Provisions) Act 1946
Law Reform (Miscellaneous Provisions) Act 1965
Law Reform (Vicarious Liability) Act 1983
Legal Aid Commission Act 1979
Legal Profession Act 2004
Lie Detectors Act 1983
Limitation Act 1969
Liquor Act 1982 No 147
Listening Devices Act 1984
Local Courts Act 1982
Lutheran Church of Australia (New South Wales District) Property Trust Act 1982
Maintenance, Champerty and Barratry Abolition Act 1993
Marketable Securities Act 1970
Married Persons (Equality of Status) Act 1996
Matrimonial Causes Act 1899
Mental Health (Criminal Procedure) Act 1990
Methodist Church of Samoa in Australia Property Trust Act 1998
Mining Act 1992
Minors (Property and Contracts) Act 1970
Moratorium Act 1932
Notice of Action and Other Privileges Abolition Act 1977
Oaths Act 1900
Parliamentary Papers (Supplementary Provisions) Act 1975
Partnership Act 1892
Piracy Punishment Act 1902
Police (Special Provisions) Act 1901
Presbyterian Church of Australia Act 1971
Pre-Trial Diversion of Offenders Act 1985
Printing and Newspapers Act 1973
Privacy and Personal Information Protection Act 1998
Professional Standards Act 1994
Property (Relationships) Act 1984
Protected Estates Act 1983
Public Defenders Act 1995
Public Notaries Act 1997
Public Trustee Act 1913
Recovery of Imposts Act 1963
Reorganised Church of Jesus Christ of Latter Day Saints Trust Property Act 1959
Restraints of Trade Act 1976
Restricted Premises Act 1943
Roman Catholic Church Communities' Lands Act 1942
Roman Catholic Church Trust Property Act 1936
Royal Blind Society (Corporate Conversion) Act 2003
Royal Blind Society (Merger) Act 2005
Royal Institute for Deaf and Blind Children Act 1998
Russian Orthodox Church (NSW) Property Trust Act 1991
Sale of Goods Act 1923
Sale of Goods (Vienna Convention) Act 1986
Scout Association of Australia (New South Wales Branch) Incorporation Act 1928
Sea-Carriage Documents Act 1997
Securities Industry (Application of Laws) Act 1981

APPENDIX 3 (CONTINUED)

Sheriff Act 2005
Solicitor General Act 1969
Sporting Venues (Offenders Banning Orders) Act 2005
Standard Time Act 1987
Status of Children Act 1996
Stewards' Foundation of Christian Brethren Act 1989
Suitors' Fund Act 1951
Summary Offences Act 1988
Sunday (Service of Process) Act 1984
Supreme Court Act 1970
Telecommunications (Interception) (New South Wales) Act 1987
Terrorism (Commonwealth Powers) Act 2002
Terrorism (Police Powers) Act 2002
Testator's Family Maintenance and Guardianship of Infants Act 1916
Trustee Act 1925
Trustee Companies Act 1964
Trustees Delegation of Powers Act 1915
Unauthorised Documents Act 1922
Uncollected Goods Act 1995
Uniting Church in Australia Act 1977
Victims Rights Act 1996
Victims Support and Rehabilitation Act 1996
Voluntary Workers (Soldiers' Holdings) Amendment Act 1974
Westpac Banking Corporation (Transfer of Incorporation) Act 2000
Wills, Probate and Administration Act 1898
Witnesses Examination Act 1900
Workplace Surveillance Act 2005
Young Offenders Act 1997

APPENDIX 4**Publications**

An audit of publications was commenced in 2006, to ensure that publications meet community needs. New publications and new editions published in 2005–06:

Administrative Decisions Tribunal

Annual Report 2004–05

Anti Discrimination Board

Anti Discrimination and EEO guidelines
 – for managers, team leaders and supervisors

Discrimination, Harassment and EEO guidelines
 – for non-supervisory staff

Know your rights – guide for indigenous people

Discrimination fact sheets (various: age; race; sex; pregnancy; harassment and sexual harassment; transgender; infectious diseases; vilification; disability; homosexuality; marital status; complaining to the ADB; carer's responsibilities)

Bureau of Crime Statistics and Research

An evaluation of the NSW Child Sexual Assault Specialist Jurisdiction Pilot

Driving under the influence of cannabis: The problem and potential countermeasures

Trends and patterns in domestic violence

Early-phase predictors of subsequent program compliance and offending among NSW Adult Drug Court participants

The role of alcohol in injuries presenting to St Vincent's Hospital Emergency Department and the associated short-term costs

Costing alcohol-related injuries presenting to St Vincent's Hospital Emergency Department
 – A methodological note

Long-term trends in property and violent crime in NSW: 1990-2004

The incapacitation effect of prison on burglary: How much crime does prison stop?

Risk of re-offending among parolees

Attrition of sexual offences from the New South Wales criminal justice system

Liquor outlet concentrations and alcohol-related neighbourhood problems

Criminal Courts and Recorded Crime reports (Annual)

APPENDIX 4 (CONTINUED)

Crime statistics reports (Quarterly)

Community Justice Centres

Annual Report 2004–05

Support People Fact Sheet

Community Relations Division

Parliamentary Report (2004) in accordance with the Listening Devices Act 1983

Summary of Affairs under the Freedom of Information Act 1989

Court Services

District Court Annual Review 2005

Local Court Annual Review 2005

Coroners Deaths in Custody & Police Operations Annual Report 2005

Guidelines - Child Sexual Assault matters

Brochure - Going to Court: A Handy Guide to the Local Courts for Defendants in Criminal Matters (published in collaboration with NSW Legal Aid Commission)

Crime Prevention and Aboriginal Programs

Breaking the Silence, Creating the Future Aboriginal Child Sexual Assault Taskforce Report

Bizsafe Fact Sheets

Conferencing for Young Adult Offenders

Partners in Crime Prevention (Newsletter)

Policy Division

Report of the Review of Legal and Administrative Costs in Dust Diseases Compensation Claims (March 2005) – joint report with The Cabinet Office - webpage

Timetable for the new claims resolution process in the Dust Diseases Tribunal and overview paper (April 2005)

Workplace Surveillance – short guide (September 2005) – webpage

An introduction to the Civil Procedure Act 2005 and Uniform Civil Procedure Rules 2005 (August 2005) – webpage

The report of the New Legal Fees Review Panel on Legal Costs in NSW (December 2005) – webpage

Review of the Policy on Access to Court Information Discussion paper (April 2006) – webpage

Report of the Statutory Review of the Evidence (Audio and Audio Visual Links) Act 1998 (February 2006)

Responding to Sexual Assault: The Way Forward, Report of the Criminal Justice Sexual Offences Taskforce (December 2005)

New Developments in Child Protection– Child Protection Prohibition Orders (July 2005) webpage

Diversity Services

Culturally and Linguistically Diverse Communities' Access Plan 2006–08

Disability Strategic Plan 2006–08

Capacity Discussion Paper: Are the Rights of people whose capacity is in question being adequately promoted and protected?

Industrial Relations Commission of NSW

Annual Report 2004

Land and Environment Court

Annual Review 2004

Court Information Packages

Practice Direction: Court Appointed Experts

Practice Direction: Compensation Claims

Practice Direction: Valuation Objections

Law Reform Commission

Annual Report 2004–05

APPENDIX 4 (CONTINUED)

Review of the uniform Evidence Act – Discussion Paper 47 (published jointly with the Australian Law Reform Commission – DP 69, and the Victorian Law Reform Commission)

Majority Verdicts – Report 111

Uniform Evidence Law – Report 112 (published jointly with the Australian Law Reform Commission – Report 102, and the Victorian Law Reform Commission)

I give, devise and bequeath: an empirical study of testators' choice of beneficiaries – Research Report 13

Legal Practitioners Admission Board

Diploma in Law Course Information Handbook (published jointly with The University of Sydney Law Extension Committee)

A Pathway to Legal Practice (brochure jointly published with the Law Extension Committee)

Office of the Legal Services Commissioner

Responding to Complaints: Best practice for legal practitioners

Complaints about the Legal Profession

Reviews by the Office of the Legal Services Commissioner

Cost Mediations by the Office of the Legal Services Commissioner

Fact Sheets (various: opposing legal representatives, hiring a legal practitioner, file ownership and handling, settlement, deceased estates, conflicts of interest, liens, negligence, costs dispute resolution, regulated costs, types of costs, cost disclosure, what happened when you complaint to the OLSC)

Privacy NSW

Annual Report 2005–06

How to Handle Your Internal Review

Professional Standards Council

Annual Report 2004–05

Application Guidelines

Office of the Protective Commissioner

Annual Report 2004–05 & highlights brochure

OPC News (Newsletter)

Managing (Newsletter)

Fact Sheet 15: Managing the financial affairs of a missing person

Private Manager's Handbook

Office of the Public Guardian

Onguard (Newsletter)

Public Trustee

The Public Trustee's Common Fund Portfolios 2004–05

Wills and Appointing an Executor

Public Trustee NSW. Who We Are and What We Do

Attorney Services

Facts on Fees

A Guide for Attorney Services

A Guide for Wills

Financial Services Guide

"Your Future Starts Now" for Benevolent Society

Registry of Births Deaths and Marriages

At a Glance

Getting Married

Reporting Services Branch

Brochure (for Law Week 2005)

Sentencing Council

Seeking a Guideline Judgement on Suspended Sentences

Supreme Court

Supreme Court Annual Review 2005

New South Wales Law Almanac 2006

Victims Services

Chairperson's Report Victims Compensation

Tribunal 2004–05

Victims Advisory Board Report on Activities 2004–05

APPENDIX 4 (CONTINUED)

Victims of Crime Chronicle	What can I do to assist police when report a missing person?
Information about the investigation of the crime	Are you the sibling of a missing person?
Mental illness and serious crime	Are you the parent of a missing person?
A Glimmer of Hope	Are you an extended family member or friend of a missing person?
Roundtable report on siblings of missing people	

APPENDIX 5

Other Major Committees

Committee	Functions of Committee	Participant
Standing Committee of Attorneys General	Develops uniform law and process across Australia	Laurie Glanfield, Director General
Australian Institute of Judicial Administration	Research, judicial administration, development and education for judicial officers, court administrators and the legal profession	Laurie Glanfield, Director General
Criminology Research Council	Controls and administers the Criminology Research Fund. The Fund provides research grants to researchers in Australia	Laurie Glanfield, Director General
Independent Commission Against Corruption Operations Review Committee	Advise the Commissioner on the investigation of public complaints	Laurie Glanfield, Director General
Disability Advisory Council	The Council consists of predominantly community members who advise and evaluate the Department's implementation of the Disability Strategic Plan	Laurie Glanfield, Director General Julia Haraksin, Diversity Services
Public Purpose Fund	Ensure effective management of interest accrued legal trust accounts	Laurie Glanfield, Director General
Court Administration Working Group	Discuss National Court and Tribunal issues	Tim McGrath (Chair), Courts and Tribunals
Interdepartmental Working Group	Explores issues in relation to identity crime	Laurie Glanfield, Director General Greg Curry, Births Deaths & Marriages John Dickie, Privacy NSW Kathrina Lo, Legislation & Policy
NSW Crime Prevention Council	Advise government on crime reduction strategies and opportunities in NSW	Don Weatherburn, BOCSAR
Law Courts Limited Board	Manages the accommodation needs of courts in Queens Square	Megan Greenwood (Chair) Supreme Court of NSW Simon Furness, Asset Management Services Allan Henn, Finance and Strategy
OHS Peak Committee	Identify issues and coordinate implementation of occupational health and safety strategies	Michael Talbot, Corporate Services
Policy and Ethnic Communities Advisory Council of NSW	Advise on issues relevant to community, cultural and ethnic diversity	Stepan Kerkyasharian, Anti-Discrimination Board of NSW

APPENDIX 6

Senior Executive Salaries & Service

Name	SES Level	Contract Term	Contract Expiry	Position Title
Laurie Glanfield	7	5	05.02.2007	Director General
Ian Knight	6	5	13.11.2009	Crown Solicitor, Crown Solicitor's Office
Peter Whitehead	Stat	5	10.12.2008	Public Trustee (Statutory Appointment)
Ken Gabb	5	5	06.03.2011	Protective Commissioner & Public Guardian
Steve Mark	5	5	24.08.2008	Legal Services Commissioner
Timothy McGrath	4	5	23.07.2007	Assistant Director General, Courts Services
John Feneley	4	5	23.07.2007	Assistant Director General, Legal Services
Michael Talbot	4	5	05.12.2009	Assistant Director General, Corporate Services
Don Weatherburn	4	5	31.10.2009	Director, Bureau Of Crime Statistics & Research
Stepan Kerkyasharian	4	*	14.09.2008	President, Anti-discrimination Board (Dual Appt – Not Paid By AGD)
SES Level 3	7 Officers			
SES Level 2	12 Officers	5	18.08.2010	Includes 2 Acting
SES Level 1	6 Officers	5	30.09.2008	

APPENDIX 7

Overseas Travel

Name & Position	Country Visited	Purpose of trip	Time	Estimated total AGD travel cost \$
The Hon. J J Spigelman, <i>AC Chief Justice</i>	Vanuatu	Pacific Judicial Conference	Jul '05	2,645
	China & UK	Congress on the Law of the World (Beijing & Shanghai), Commonwealth Law Conference (London), Media Law Resource Centre Conference (London)	Sep- Oct '05	24,701
Mrs Spigelman <i>Chief Justice's Spouse</i>	China & UK	Accompanied Chief Justice at conferences (as per Chief Justice terms & conditions of the office)	Sep '05	12,962
The Hon. Justice McClellan <i>Chief Judge at Common Law</i>	UK	14th Commonwealth Law Conference	Sep '05	6,966
	Philippines	International Conference on Judicial Reforms	Nov '05	3,927
The Hon. Justice Young, AO <i>Chief Judge in Equity</i>	Ireland	International Academy of Estate & Trust Law Conference	May '06	10,000
The Hon. Justice Mason, AC <i>President of the Court of Appeal</i>	USA & Laos	Federal Judicial Center Harald Medina Seminar (USA), Contacted senior members of Judiciary to discuss education exchange (Laos)	May- Jun '06	10,000
The Hon. Justice Brian J Preston <i>Chief Judge of the Land & Environment Court of NSW</i>	Kenya	Kenya National Judicial Colloquium on Environmental Law	Jan '06	NF
	China	The Joint Seminar on Legality of Administrative Behaviours & Types of Adjudication	Apr '06	3,500
	Kenya	Kenya National Judicial Colloquium on Environmental Law	Apr '06	NF

Note: NF means not funded by the Department.

APPENDIX 7 (CONTINUED)

Overseas Travel

Name & Position	Country Visited	Purpose of trip	Time	Estimated total AGD travel cost \$
The Hon. Justice Brian J Preston <i>Chief Judge of the Land & Environment Court of NSW</i>	Switzerland	UNEP Adhoc <i>Advisory Committee Meeting of Judges</i>	Jun '06	NF
The Hon. Justice Haylen <i>Deputy President & Judicial Member, Industrial Relations Commission of NSW</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	2,048
The Hon. Justice Staff <i>Deputy President & Judicial Member, Industrial Relations Commission of NSW</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	2,992
The Hon. Justice Basten <i>Judge of Appeal</i>	China	National Judicial College Conference	Oct- Nov '05	4,259
The Hon. Justice Margaret Beazley, AO, <i>Judge of Appeal</i>	China	National Judicial College Seminar	Apr '06	9,869
The Hon. Justice John Bryson <i>Judge of Appeal</i>	Canada	Judicial Mediation Training Program	Oct '05	10,000
The Hon. Justice McColl, AO <i>Judge of Appeal</i>	Czech Republic & UK	International Bar Association Conference (Prague) & Commonwealth Bar Association Conference (London)	Sep '05	8,764
The Hon. Justice Adams <i>Judge of the Supreme Court of NSW</i>	UK	14th Commonwealth Law Conference	Sep '05	6,857
The Hon. Justice Austin <i>Judge of the Supreme Court of NSW</i>	UK	Taking of evidence on commission	Aug- Sep '05	NF
The Hon. Justice J C Campbell <i>Judge of the Supreme Court of NSW</i>	Ireland	International Academy of Estate & Trust Law Conference	May '06	10,716
The Hon. Justice Gzell <i>Judge of the Supreme Court of NSW</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	3,735
The Hon. Mr Justice Hamilton <i>Judge of the Supreme Court of NSW</i>	Canada	Commonwealth Magistrates & Judges Association Conference	Jun- Sep '06	10,000
The Hon. Justice Hoeben, AM, RFD <i>Judge of the Supreme Court of NSW</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	4,304
The Hon. Justice Latham <i>Judge of the Supreme Court of NSW</i>	Canada	Judicial Mediation Training Program (Funded by AG's)	Oct '05	3,932
The Hon. Justice McDougall <i>Judge of the Supreme Court of NSW</i>	France	Court Architecture & Judicial Ritual Conference	Sep '05	10,000
The Hon. Justice Palmer <i>Judge of the Supreme Court of NSW</i>	NZ	Annual Conference of Maritime Law Association of Australia & NZ	Oct '05	4,233
The Hon. Associate Justice Macready <i>Associate Judge of the Supreme Court of NSW</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	3,266
The Hon. Justice R O Blanch, AM <i>Chief Judge of the District Court of NSW</i>	China	3rd Sino-Australia Law Forum	Oct- Nov '05	6,424
The Hon. Justice R O Blanch, AM <i>Chief Judge of the District Court of NSW</i>	Singapore	To take evidence on commission	Mar- Apr '06	NF
The Hon. Justice R O Blanch, AM <i>Chief Judge of the District Court of NSW</i>	China	4th Sino-Australia Law Forum	Jun- Jul '06	7,691

Note: NF means not funded by the Department.

APPENDIX 7 (CONTINUED)

Overseas Travel

Name & Position	Country Visited	Purpose of trip	Time	Estimated total AGD travel cost \$
His Honour Acting Judge Moore, His Honour Judge Rein, SC, His Honour Judge Norrish, QC, His Honour Judge Bell, His Honour Judge Hughes, Her Honour Judge Ashford, His Honour Judge O'Meally, AM, RFD, His Honour Acting Judge McGrowdie, Her Honour Judge Sidis, <i>Judges/Acting Judges of the District Court of NSW</i>	China	3rd Sino-Australia Law Forum	Oct- Nov '05	NF
His Honour Judge Blackmore, SC, His Honour Judge Goldring, His Honour Judge Price, His Honour Acting Judge McGrowdie, His Honour Judge Taylor, AM, RFD, His Honour Judge Williams, Her Honour Judge Quirk, His Honour Judge Bell, His Honour Judge Robison, His Honour Judge O'Meally, AM, RFD, <i>Judges/Acting Judges of the District Court of NSW</i>	China	4th Sino-Australia Law Forum	Jun- Jul '06	NF
Anthony Cook <i>Public Defender</i>	Solomon Islands	Provided legal representation for clients of Solomon Islands Legal Aid Office	Jul- Aug '05	NF
Anthony Cook <i>Public Defender</i>	Solomon Islands	Provided legal representation for clients of Solomon Islands Legal Aid Office	Oct '05	NF
Brendan Thomas <i>Director, Crime Prevention Division</i>	NZ	ANZ Crime Prevention Forum	Feb- Mar '06	1,458
Dina Yehia <i>Public Defender</i>	Solomon Islands	To gather vital evidence for murder trial that was otherwise unavailable	Apr '06	3,201
Dr Don Weatherburn <i>Director, Bureau of Crime Statistics & Research</i>	UK	Conference on Crime Mapping	May '06	10,000
Josefino Orleans <i>Senior Client Services Officer, Supreme Court</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	2,719
Laurie Glanfield <i>Director General</i>	Vanuatu	Vanuatu Legal Sector Strengthening program	Feb '06	NF
Megan Greenwood <i>Chief Executive Officer, Supreme Court</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	2,719
Michelle Brazel <i>Director, Legal Management Services</i>	Vanuatu	Vanuatu Legal Sector Strengthening program	Sep '05 Oct- Dec '05 Feb '06 Mar '06	NF NF NF NF
Michelle Brazel <i>Director, Legal Management Services</i>	Fiji	Regional Law & Justice Conference	Mar '06	NF
Michelle Brazel <i>Director, Legal Management Services</i>	Vanuatu	To take up her posting in Vanuatu	Jun '06	NF
Mick Grimson <i>Principal Court Administrator</i>	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	2,071
Paolo Buchberger <i>Acting Assistant Crown Solicitor</i>	NZ	Solicitor Generals' Conference	Feb '06	2,047
Patricia Fraser <i>Associate, Supreme Court</i>	UK	Taking of evidence on commission	Aug- Sep '05	NF

Note: NF means not funded by the Department.

APPENDIX 7 (CONTINUED)

Overseas Travel

Name & Position	Country Visited	Purpose of trip	Time	Estimated total AGD travel cost \$
Peter Hennessy Executive Director, Law Reform Commission	UK	14th Commonwealth Law Conference	Sep '05	4,783
Rhonda Stewart-Cristani Manager, Liaison & Support	NZ	Delivery of training services to Deutsche Bank	Oct '05	NF
Sheridan Kuhn Sheriff's Officer, Campbelltown	USA	International Law Enforcement Educators & Trainers Association Conference	Jun '06	NF
Steve Mark Commissioner, Office of the Legal Service Commission	UK	14th Commonwealth Law Conference	Sep '05	12,147
Susan Dixon Registrar, Land & Environment Court	Canada	Law Society of Upper Canada Retreat	Sep '05	265
Tonia Wood Associate, District Court	NZ	Australian Institute of Judicial Administration Annual Conference	Oct '05	800
	Singapore	To take evidence on commission	Mar- Apr '06	NF
				226,000

Note: NF means not funded by the Department.

APPENDIX 8

Annual Report Costs

External costs inclusive of design, typesetting and print run for 2005–06 which includes a 25 per cent increase in the production run is \$39,500.

The report is also available at

www.lawlink.nsw.gov.au/agd.nsf/pagesannualreport_2005-06

APPENDIX 9

Freedom of Information Statistics for 2004-2005 & 2005-2006

Section A: Numbers of new FOI requests - Information relating to numbers of new FOI requests received, those processed, and those incomplete from the previous period.

FOI Requests	Personal		Other		Total	
	04–05	05–06	04–05	05–06	04–05	05–06
A1 New (including transferred in)	8	6	31	44	39	50
A2 Brought forward	2	0	3	6	5	6
A3 Total to be processed	10	6	34	50	44	56
A4 Completed	8	6	28	44	36	50
A5 Transferred out	0	0	1	2	1	2
A6 Withdrawn	0	0	0	1	0	1
A7 Total processed	8	6	29	47	37	53
A8 Unfinished	2	0	5	3	7	3

APPENDIX 9 (CONTINUED)

Section B: What happened to Completed Requests?

FOI Requests	Personal		Other		Total	
	04-05	05-06	04-05	05-06	04-05	05-06
B1 Granted in full	3	2	2	9	5	11
B2 Granted in part	5	2	14	16	20	18
B3 Refused	0	2	8	10	8	12
B4 Deferred	0	0	0	0	0	0
B5 Could not process*	0	0	4	9	4	9
B5 Completed	8	6	28	44	36	50

*Includes Notice that Document is Not Held s. 28(1)—six matters

Section C: Ministerial Certificates – Number issued during the period.

Ministerial Certificates	04-05	05-06
C1 Ministerial Certificates Issued	0	0

Section D: Formal Consultations – Number of requests requiring formal consultations (issued) and total number of formal consultations for the period.

Formal Consultations	No. of requests requiring Formal Consultations (Issued)		Total No. of Formal Consultations	
	04-05	05-06	04-05	05-06
D1 No. of requests requiring formal consultations	4	7	4	7

Section E: Amendment of Personal Records – Number of requests for amendment processed during the period.

Result of Amendment Total Request	Total 04-05	05-06
E1 Result of amendment—agreed	0	0
E2 Result of amendment—refused	0	0

Section F: Notation of Personal Records – Number of requests for notation processed during the period.

Notation of Personal Records	Total 04-05	05-06
F1 No. of requests for notation	0	0

APPENDIX 9 (CONTINUED)

Section G: FOI requests granted in part or refused - Basis of disallowing access — Number of times each reason cited in relation to completed requests that were granted in part or refused.

Basis of Disallowing or Restricting Access	Personal		Other		Total	
	04-05	05-06	04-05	05-06	04-05	05-06
G1 section 19—application incomplete, wrongly directed	0	0	2	1	2	1
G2 Section 22—deposit not paid	0	0	4	1	4	1
G3 Section 25(1)(a1)—diversion of resources	0	0	0	1	0	1
G4 Section 25(1)(a)—exempt	3	3	18	21	21	24
G5 Section 9—exempt body or office	3	0	2	0	5	0
G6 Section 25(1)(b)(c)(d)—otherwise available	0	1	1	2	1	3
G7 Section 28(1)(b)—documents not held	0	0	4	8	4	8
G8 Section 24(2)—deemed refused, over 21 days	0	0	2	1	2	1
G9 Section 31(4)—released to Medical Practitioner	0	0	0	0	0	0
G9 Totals*	6	4	33	35	39	39

*The figures do not reconcile because some of the applications dealt with multiple documents, attracting various provisions under the Act.

Section H: Costs and Fees of Requests Processed

Costs	Assessed Costs		FOI fees received	
	04-05	05-06	04-05	05-06
H1 All completed requests	\$23,900	\$13,007	\$1,025	\$4,395

Section I: Discounts Allowed – Numbers of FOI requests processed during the period where discounts were allowed.

Type of Discount Allowed	Personal		Other	
	04-05	05-06	04-05	05-06
I1 Public Interest	0	0	1	5
I2 Financial hardship—pensioner/child	5	3	2	0
I3 Financial hardship—non-profit organisation	0	0	0	1
I4 Totals	6	3	2	6
I5 Significant correction of personal records	0	0	0	0

Section J: Days to Process – Number of completed requests by calendar days (elapsed time) taken to process.

Elapsed Time	Personal		Other	
	04-05	05-06	04-05	05-06
J1 0-21 days	1	4	6	21
J2 22-35 days	2	1	4	13
J3 Over 35 days	7	1	17	10
J4 Totals	10	6	27	44

APPENDIX 9 (CONTINUED)

Section K: Processing Time – Number of completed requests by hours taken to process.

Processing Hours	Personal		Other	
	04–05	05–06	04–05	05–06
K1 0–10 hours	4	4	9	29
K2 11–20 hours	2	2	7	9
K3 21–40 hours	2	0	8	4
K4 Over 40 hours	2	0	3	2
K5 Totals	10	6	27	44

Section L: Reviews and Appeals – Number finalised during the period.

Reviews and Appeals	Total 04–05	05–06
L1 Number of internal reviews finalised	11	11
L2 Number of Ombudsman reviews finalised	3	2
L3 Number of ADT appeals finalised	2	7
L4 Number of ADT appeals pending finalisation	7	6

Details of Internal Results – In relation to internal reviews finalised during the period.

Bases of Internal Review	Personal Upheld		Varied		Other Upheld		Varied	
	04–05	05–06	04–05	05–06	04–05	05–06	04–05	05–06
L4 Deemed refused s. 24(2)	0	0	0	0	3	0	0	2
L5 Access/Amendment refused	3	0	0	0	3	2	1	0
L6 Deferred	0	0	0	0	0	0	0	0
L7 Exempt matter	0	2	0	0	1	6	0	1
L8 Unreasonable charges	0	0	0	0	0	0	0	0
L9 Charge unreasonably incurred	0	0	0	0	0	0	0	0
L10 Withdrawn	0	0	0	0	0	0	0	0
L11 Totals	3	2	0	0	7	8	1	3

APPENDIX 10

Consultancy Expenditure 2005-2006

AGD Consultancy expenditure (excluding Births, Deaths & Marriages, Crown Solicitor, Protective Commissioner, Public Guardian and Public Trustee)

Details of Business Centre, and Consultant Project Description	Consultancy Category	Estimated Total Project Cost	Expenditure 01/07/05 to 30/06/06
Asset Management Services			
1. Property Control Group, Office Accommodation Strategy	Management Services	\$85,800.00	\$61,530.00
2. Artas, Downing Centre & JMT Accommodation Planning	Management Services	\$55,000.00	\$39,375.00
Corporate Human Resources			
3. Corporate Focus, 360° Feedback for SES	Management Services	\$144,727.00	\$144,727.00
Financial Services (including Organisational Performance Division)			
4. Deloitte Touche Tohmatsu, Review of the NSW District Court Statistics	Management Services	\$40,080.00	\$40,080.00
Reporting Services Branch			
5. Corporate Focus, RSB Restructure	Organisational Review	\$48,862.00	\$48,862.00
Office of the Sheriff			
6. Clements Recruitment, First Aid, Recruitment, Review & OH&S	Legal, Management and Training	\$45,139.29	\$48,780.00
7. Amos Consulting, Creation of Position Descriptions re recruitment of trainees	Recruitment, Training and Development	\$44,502.13	\$44,502.13
Total expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultants over \$30,000			\$427,856.13

Details of Business Centre, and Consultant Project Description	Consultancy Category	Expenditure 01/07/05 to 30/06/06
Categorised expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultancies under \$30,000		
	Management Services	\$87,082.27
	Organisational Review	\$30,525.00
	Finance and Accounts/Tax	\$37,754.60
	Information Technology	\$21,824.00
	Legal	\$112,675.87
	Training	\$76,955.41
	OH&S	\$16,655.33
	Research	\$10,465.00
	Engineering	\$5,236.06
	Human Resources/Recruitment	\$31,031.00
Total expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultancies under \$30,000		\$430,204.54

APPENDIX 10 (CONTINUED)

Consultancy expenditure for Births, Deaths & Marriages, Crown Solicitor, Protective Commissioner,
Public Guardian and Public Trustee

Details of Business Centre, and Consultant Project Description	Consultancy Category	Estimated Total Project Cost	Expenditure 01/07/05 to 30/06/06
Total expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultancies over \$30,000			
BDM			
1. Information Services Branch – LifeLink	Information Technology	\$36,433.71	
2. Information Services Branch – LifeLink	Information Technology	\$63,501.78	
3. A C Nielsen – Customer Survey	Organisational Review	\$63,304.99	
			\$163,240.48
Public Trustee			
4. Business Assoc Network – Products Pricing	Organisational Review	\$32,900.00	
5. Business Assoc Network – Products Pricing	Finance	\$31,000.00	
6. Woolcott Research – Branch Location Evaluation	Organisational Review	\$82,280.00	
			\$146,180.00
Total expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultants over \$30,000			\$309,420.48

Separate Report for Births, Deaths & Marriages, Crown Solicitor, Protective Commissioner, Public
Guardian and Public Trustee

Details of Business Centre, and Consultant Project Description	Consultancy Category	Estimated Total Project Cost	Expenditure 01/07/05 to 30/06/06
Categorised expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultancies under \$30,000			
	Management Services	\$20,190.50	
	Organisational Review	\$30,328.60	
	Finance & Accounts/Tax	\$18,825.00	
	Information Technology	\$37,400.00	
	Human Resources	\$8,190.00	
Total expenditure for the reporting period of 1 July 2005 to 30 June 2006 for the engagement of consultants over \$30,000			\$114,934.10

APPENDIX 11

Statutory Officers – Permanent (Chr)

	Positions at 11/08/06	Occupants at 11/08/06	Appointments since 12/08/06	Separations 12/08/06
Supreme Court				
Judges	47	47 (6 Female)	2 (0 Female)	1 (0 Female)
Associate Judges	4	4 (1 Female)	nil	nil
IRC				
Judicial Presidential Members	10	10 (4 Female)	nil	nil
Non-Judicial Presidential Members	3	3 (0 Female)	nil	nil
Commissioners	11	11 (4 Female)	nil	1 (0 Female)
LEC				
Judges	7	7 (1 Female)	3 (1 Female)	3 (0 Female)
Commissioners	10	9 (2 Female)	nil	nil
District Court				
Judges	71	70 (16 Female)	4 (1 Female)	6 (0 Female)
Judicial Registrar	1	1 (1 Female)	nil	nil
Magistrates	134	134 (44 Female)	8 (5 Female)	9 (2 Female)
Public Defenders	23	23 (6 Female)	3 (2 Female)	2 (0 Female)
Miscellaneous Statutory Officers				
Solicitor General	1	1 (0 Female)	nil	nil
Crown Advocate	1	1 (0 Female)	nil	nil
Public Trustee	1	1 (0 Female)	nil	nil
Privacy Commissioner	1	nil	nil	nil
Assessor, Small Claims Division, Local Courts	1	1 (0 Female)	nil	nil

APPENDIX 12

Accounts Payment Performance – Year ended 30 June 2006

Quarter	Total Accounts Paid on Time			Total Payments
	Target %	Actual %	Current - \$000	
September 2005	100.00	97.17	89,148	91,746
December 2005	100.00	99.52	100,334	100,812
March 2006	100.00	98.00	86,260	88,012
June 2006	100.00	99.17	141,611	142,804
Aggregate	100.00	98.58	417,353	423,374

The geographical spread and decentralised nature of the Department's activities may result in delay of payment of some accounts. The Department has minimised processing delays and improved payment performance by the increased use of electronic funds transfer to pay the majority of suppliers and payments are processed on consolidated billing for some major suppliers.

The review of Business Centre Quarterly Payment Performance Reports remains the most effective monitoring mechanism to identify reasons for delays in payment and strategies for future payment performance improvement. There were no instances of penalty interest for late payment during the year ended 30 June 2006.

APPENDIX 12 (CONTINUED)

Creditors Ledger Ageing Report – Year ended 30 June 2006

Quarter	Current \$000	Between 30 & 60 days overdue \$000	Between 60 & 90 days overdue \$000	More than 90 days overdue \$000
September 2005	1,468	58		65
December 2005	1,458	(2)	1	125
March 2006	1,479	(1)		112
June 2006	1,751	(8)		(1)

APPENDIX 13

Glossary

ACSS	Aboriginal Client Service Specialist/s	DJJ	Department of Juvenile Justice
ADB	Anti-Discrimination Board	DSP	Disability Strategic Plan
ADR	Alternative Dispute Resolution	DVICM	Domestic Violence Intervention Court Model
ADT	Administrative Decisions Tribunal	EAPS	Ethnic Affairs Priority Statement
AEIFRS	Australian Equivalent to International Financial Reporting Standards	EHR	Electronic Health Records
AJAC	Aboriginal Justice Advisory Council	FSB	Finance and Strategy Branch
AJP	Aboriginal Justice Plan 2004–14	ISB	Information Services Branch
AMS	Asset Management Services	LPCLR	Legislation, Policy and Criminal Law Review
BDM	Births, Deaths and Marriages	MERIT	The Magistrates Early Referral Into Treatment Programme
BOCSAR	Bureau of Crime Statistics and Research	OPC	Office of the Protective Commissioner
CHR	Corporate Human Resources	OPG	Office of the Public Guardian
CCTV	Closed-Circuit Television	PGSU	Private Guardian Support Unit
CCYAP	Community Conferencing for Young Adults Pilot	PJP	Parramatta Justice Precinct
CJC	Community Justice Centre/s	RAD	Rural Alcohol Diversion
CPD	Crime Prevention Division	RSP	Results and Services Plan
CRD	Community Relations Division	SCAG	Standing Committee of Attorneys General
CSO	Crown Solicitor's Office	YDAC	The Youth Drug & Alcohol Court

APPENDIX 14

Image Captions – Covers and Chapter Title pages

Cover

Artist Impression – Parramatta Justice Precinct 2007.

Page 11

Tim McGrath, Assistant Director-General Court Services, Brendan Thomas, Director Crime Prevention and Aboriginal Programs, Ian Knight, Crown Solicitor,

Ken Gabb, Protective Commissioner and Public Guardian, Michael Talbot, Assistant Director-General Corporate Services, Laurie Glanfield, Director General, Allan Henn, Director Finance and Strategy, Peter Whitehead, Public Trustee, Maureen Tangney, Director Legislation, Policy and Criminal Law Review, (Not present at time of shoot John Feneley, Assistant Director, Legal Services).

APPENDIX 14 (Continued)

Page 27

A smoking ceremony marked the official opening of the \$21 million two-storey Bankstown Courthouse, in May 2006.

Page 44

Clare Friend, Ray Wood, Alana Sheil, Kristen Nethery and Greg Curry, all from BDM, enjoying the 150th birthday function.

Page 52

Photo courtesy of Yass Tribune

Sherie Baxter and Jarna Cooper from the Yass Courthouse were among Local Court staff across the state to wear Harmony Day ribbons to work.

Page 65

The traditional yet surreal scene of scores of red robes marching through Sydney's streets marked the start of the new Law Term in January 2005.

Page 79

Tirkandi Inaburra Cultural and Development Centre accepted its first participants in January 2006, who choose to voluntarily stay at the centre for three to six months to benefit from the culturally-based residential program.

Page 92

Older People and the Law handbook is a free publication about legal issues facing seniors.

The NSW Young Lawyers launched the fourth edition of the handbook, co-funded by the Department, during Law Week 2006.

It aims to help older people who may be unaware of their legal rights and vulnerable to age discrimination, abuse and financial exploitation.

Page 100

Members of the Vanuatu legal profession and judiciary outside the Port Vila Supreme Court.

Page 107

Artist Impression – Parramatta Justice Precinct 2007.

Financial Statements (ON CD)

(Chapter Title page, CD-ROM & Web)

Members of the Financial Team (L-R) Gary Bennett, Suzana Nimac, Peter Haneman, Colin Coxhill, Tai Hi, Zyne Schroeder & Michael Cassidy.